



CALIFORNIA STATE UNIVERSITY, STANISLAUS

Phone (209) 667-3354 ♦ www.csustan.edu/HR

EMPLOYMENT OPPORTUNITY

POSITION: FIELD ASSISTANT – 2 positions available
(In lieu of classification – Lab Asst II)

JOB#07/99G

Full time temporary grant-funded position available on or after May 5, 2008 and ending on or before May 31, 2009 (contingent upon funding) with the Endangered Species Recovery Program. Depending on funding and job performance, possibility of reappointment beyond May 31, 2009. The Endangered Species Recovery Program is a cooperative research program on biodiversity conservation in central California, administered by California State University, Stanislaus. **These positions will be based out of the Endangered Species Recovery Program's Office located in Turlock, California.**

ESSENTIAL DUTIES: Under the direct supervision of the Riparian Brush Rabbit Project Coordinator, performs fieldwork and provides support to wildlife biologists in conducting research on demography, ecology, controlled propagation, translocation, and other aspects of the biology of small mammals and other vertebrates, especially rabbits and woodrats; assists with routine office tasks including data entry, database management, and equipment and vehicle maintenance. Duties include but are not limited to:

Biological fieldwork

- Capture small mammals using live-animal traps; process animals according to standard protocols (e.g., handling, marking, collecting measurements, and taking biopsy samples).
- Track radio-collared animals using scanner-receivers and various antenna designs; recover and necropsy dead animals.
- Record geo-spatial information using global positioning systems (GPS); conduct fieldwork according to standard protocols and adhering to approved schedules.

Other field activities

- Vegetation trimming using manual and gas-powered landscaping tools; site preparation for animal introductions including vegetation clearing, fence building, and simple structure construction.
- Assist in monitoring overall conditions of injured and/or debilitated animals, close coordination of these activities with the project veterinarians and Riparian Brush Rabbit Project Coordinator is essential.

Equipment maintenance

- General care of trapping, telemetry, and other field equipment (e.g., laundry and carrier cleaning).
- Basic vehicle maintenance (e.g., cleaning, washing, bringing vehicles in for servicing).

Office duties

- Data entry and mining; data management; equipment preparation (e.g., modification of radio-collars for field use); supply inventorying and procurement.

PHYSICAL DEMANDS:

- Under field conditions, transport and use heavy/bulky equipment (up to 40 lbs) such as wire cage traps, boxes of small mammal traps, telemetry equipment, and excavation tools.
- Hike several miles (possibly up to 12 miles) per day over rough and steep terrain.
- Work in all types of weather conditions, such as rain, fog, intense sun, hot and cold temperatures.
- Work at a computer station for periods of several hours with the opportunity to move to other locations within the building periodically to obtain information, etc.

WORK ENVIRONMENT:

Work will be conducted in both field and office environments. Potentially hazardous conditions will include high temperatures, poor air quality, precipitation, uneven terrain, biting insects, and rattlesnakes. Fieldwork will require varied hours including some during the early morning, evening, nighttime and weekends. Occasional over-night travel, including camping at remote field sites, may be required. Expectations for appropriate attire includes attire reasonably accepted for hiking, for example, long-sleeved shirts, long pants and boots/closed toed shoes. Other work will be conducted in a typical office environment. This position will be based in Turlock, CA, but field sites are distributed throughout the San Joaquin Valley.

QUALIFICATIONS:

- A bachelor's degree in the biological sciences or a closely related field such as ecology or wildlife biology *is preferred but not required*.
- A strong interest in mammalian field biology, preferably with experience in field biology, is essential.

SPECIALIZED SKILLS AND ABILITIES:

- A strong interest in mammalian field biology and endangered species conservation; general knowledge of live-animal trapping and an understanding of radio-telemetry applications is desired.
- Ability to work under supervision as well as be self-directed; ability to work independently and in team situations.
- Ability to establish and maintain cooperative working relationships with co-workers, staff, sponsors, and the general public. Proficiency with Windows-based computer programs including the ability to use common word-processing and spread-sheet programs.
- Possess well developed written and verbal communication skills.
- Ability to maintain a good driving record and possess a California Driver's license (or ability to obtain a license) is required.
- The successful candidate must be fingerprinted and successfully pass a background check, which may include checks of employment records, criminal records, civil records, and motor vehicle records.

PREFERRED QUALIFICATIONS:

- Working knowledge of the San Joaquin Valley natural communities and experience working in the field with rabbits, woodrats, or similar species preferred.

SALARY RANGE: \$2,276- \$3,414 per month plus excellent paid benefits. *Position will normally be hired at, or near, the entry salary.*

APPLICATION DEADLINE: POSITION IS OPEN UNTIL FILLED. SCREENING OF APPLICATIONS TO BEGIN ON OR AFTER MAY 6, 2008.

APPLICATION PROCEDURE: Applications will be processed in accordance with Article 9.3 of the CSU/CSUEU Memorandum of Understanding. Preference will be given to qualified individuals currently employed at CSU Stanislaus in bargaining units 2, 5, 7 & 9 except when it is determined that it is necessary to meet the best interests of the campus by obtaining specialized skills and abilities not available from current employees in these bargaining units. Qualified candidates should submit a completed CSUS employment application to:

California State University, Stanislaus Human Resources Department
Mary Stuart Rogers Educational Services Gateway Building, Suite 320 (3RD Floor)
One University Circle ♦ Turlock, CA 95382 ♦ Phone: (209) 667-3006

Applicants requiring necessary accommodations to the application process may contact Human Resources at (209) 667-3351. California Relay Service is available at (800) 735-3933 voice and (800) 735-2929 TDD.

THOSE INDIVIDUALS WHO APPEAR TO BE THE BEST QUALIFIED FOR THIS POSITION WILL BE CONTACTED BY TELEPHONE FOR AN INTERVIEW.

CSU STANISLAUS IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION TITLE IX/SECTION 503/504 EMPLOYER. QUALIFIED WOMEN, MINORITIES, AND PERSONS WITH DISABILITIES ARE ENCOURAGED TO APPLY. CSU STANISLAUS HIRES ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES. CLERY ACT: IN COMPLIANCE WITH THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CRIME STATISTICS ACT, CRIME REPORT STATISTICS ARE AVAILABLE AT <http://web.csustan.edu/DPS/Pages/CampusCrimeStatistics/>

04/18/08

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